

<p style="text-align: center;">Accreditation and Institutional Effectiveness Committee Operating Agreement</p>
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Purpose:

- Ensure continual compliance with all applicable accrediting eligibility requirements
- Monitor progress on recommendations from the accrediting agency
- Gather and collect evidence for the next accreditation cycle
- Keep current with the latest recommendations and standards from the accrediting agency
- Watch for potential problem areas and areas of opportunity and suggest actions/activities to ensure continued compliance with accreditation standards and requirements
- Review Institutional Set Standards, Student Learning Outcome assessments and Student Achievement Data
- Identify, promote and assess institutional effectiveness practices, including student success measures, effective utilization of resources, and contribute to an environment that fosters integrity, inclusivity and collaboration.
- Serve, actively participate and fill a leading role on the Accreditation Steering Ad-hoc Committee
- Create, assess and monitor Institutional Effectiveness Program Initiative (IEPI) indicators

Jurisdiction:

College: A committee that coordinates, oversees, and reports on functions and programs common to all Reedley College locations.

Product:

- Accreditation reports (as written by the Accreditation Steering Ad-Hoc Committee and Standard Writing Teams)
- Evidence logs
- Update as needed the campus regarding progress on accreditation progress and status, accreditation recommendations, changes to accreditation standards, and any other accreditation-related information
- Report on progress made on institutional set standards and other student learning and achievement data
- Report on institutional effectiveness data, goals and activities

Composition:

- Two co-chairs:
 - Vice President of Instruction as ALO, co-chair
 - Faculty member appointed by the president and Academic Senate, co-chair (2018)
- One Reedley College Faculty Representative appointed by Academic Senate (2019)

- One Madera/Oakhurst Faculty Representative appointed by Madera/Oakhurst Faculty Association (2018)
- Strategic Planning Committee Faculty Co-chair, or designee (2018)
- Student Success Committee Faculty Co-chair, or designee (2018)
- Director of Institutional Research, Evaluation and Planning
- Student Learning Outcomes (SLO) Coordinator, or designee (2019)
- Classified Senate President or designee (2019)
- One Classified Representative appointed by CSEA (2019)
- College President (ex-officio)
- Vice President of Student Services, or designee
- Vice President of Madera/Oakhurst CCC, or designee (ex officio)
- Faculty alternate
- Madera and Oakhurst Faculty Accreditation Coordinator

Term:

Members of the Accreditation and Institutional Effectiveness Committee will serve staggered two-year terms. Suggested term rotations are indicated in parentheses above (the year in parenthesis following each member's name is the suggested end of their term; it is stipulated that some members will be perennial members of this committee). Members of the A and I.E.C. will also serve on the Accreditation Steering Ad-hoc Committee when formed for the purpose of preparing accreditation reports.

Meeting Schedule:

Meets generally twice per month, but could meet more frequently as needed. Current meeting day and time is Friday afternoon from 2-4pm.

Quorum:

The required quorum is a simple majority of the membership of the committee.

Operating Procedures:

The Accreditation and Institutional Effectiveness Committee Administrative Co-Chair prepares agendas and calls meetings as required. The members of this committee will serve as members of the Accreditation Standard writing teams formed as needed to complete the institutional self-evaluation report (ISER) .

Reedley College Strategic Goal(s):

The Accreditation and Institutional Effectiveness Committee directly impacts the following goals of the 2017-2021 Strategic Plan:

- 1.0 Excellence in Education
- 2.0 Institutional Effectiveness
- 3.0 Leadership in Higher Education and Community Collaboration
- 4.0 Accreditation of Madera Community College Center

Other:

N/A