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| **Item** | **Notes** | **Actions**  |
| *Time/Date/Location* | Sept 3, 3pm, CCI 208 |  |
| *Members Present* | Joe Smith, Mary Roberts, Helen Marks, William Simpson, Jane Doe, Ricky Martin, Bill Crystal |  |
| *Approval of Agenda* |  | William Simpson moved to approve the agenda as presented. It was seconded. The motion carried. |
| *Approval of Minutes* |  | Bill Crystal moved to approve the minutes from the August 4 meeting. It was seconded. The motion carried. |
| *Chief of Police* | Chief Jones reported on the numbers of criminal reports taken during the month of August. |  |
| *Evacuation Plan* | Mark Miller presented the proposed evacuation plan outline the evacuation routes for all buildings on campus. | Helen Roberts moved to recommend to College Council that the proposed evacuation plan be accepted and put into place as the official campus evacuation plan. It was seconded. The motion carried. |
| *Adjournment* | The meeting was adjourned at 3:47pm. The next meeting will be October 7, 3pm, in CCI 208 |  |